1\_ b/efp kq bftf÷kmd{sf] gfdM=======================================================================================

2\_ b/efp kq bftf÷kmd{sf] &]ufgfM====================================================================================

3\_ b/efp kq bftf÷kmd{sf] Kofg÷Eof^ g+===========================================================================

4\_ b/efp kq bftf÷kmd{sf] k|f]k/fO^/sf] gfd M===================================================================

5\_ b/efp kq bftf÷kmd{sf] ;Dks{ JolQmsf] gfdM=================================================================

6\_ b/efp kq bftf÷kmd{sf]] kmf]g g+===================================================================================

**7\_ ;Dks{ JolQmsf] ;Dks{ ljj/)f**

 JolQmsf] gfd ================================== df]afO{n g+=================================================

 JolQmsf] gfd=================================== df]afO{n g+=================================================

**8\_ cf=a=2080÷081 sf] nfuL vl/b ul/g] a:t' tyf ;]jfsf] cg'dflgt laj/)f**

|  **Sr.#** | **Name of items** | **Specification**  | **Unit** | **Estimated quantity**  | **Rate per Unit ( Without VAT)** |
| --- | --- | --- | --- | --- | --- |
| **A** |  |  |  |  |  |
|  | Attendance register  | Nepali Paper 100  | Per pec. | 5 pec |  |
|  | Attendance Register | Simple 20 Pages  | Per pec. | 100 pec |  |
|  |  |  |  |  |  |
| **B** |  |  |  |  |  |
|  | Banding tape 1"  | 1.5 inch | Per pec. | 100 pec |  |
|  | Banding tape 2"  | 2 inch  | Per pec. | 140 pec |  |
|  | Banding tape 2" | 3 inch  | Per pec. | 100 pec |  |
|  | Binder clips  | 1/2 inch | Pocket  | 100 Pocket |  |
|  | Binder clips | 1 inch  | Pocket | 100 Pocket |  |
|  | Binder clips | 1.5 inch  | Pocket | 100 Pocket |  |
|  | Binder clips | 2 inch  | Pocket | 100 Pocket |  |
|  | Paper clip  |  | pack | 50 pack |  |
|  | Baygon spray  |  400 ml. | per Bottle |  12 pec |  |
|  | Room Spray  | 600 ml. | per Bottle |  12 pec |  |
|  |  Battery Small | Alkaline, Tiger , Every day  | Per pec. | 100 pec |  |
|  | Battery Medium | Alkaline, Tiger , Every day  | Per pec. | 100 pec |  |
|  | Battery Large |  | Per pec. | 100 pec |  |
|  | Marker ' | Permanent  | Per pec. |  300 pec |  |
|  | Marker ' | board  | Per pec. | 100 pec |  |
|  | Brown Paper  | Big size  | Per pec. | 600 pec |  |
| **C** |  |  |  |  |  |
|  | Calculator Machine  | Yasuda Model YS-2056M | Per pec. |  100 pec |  |
|  | Calculator Machine  | Citizen Model no Ct-8815 NV | Per pec. | 100 pec |  |
|  | Calculator Machine | Citizen Model no Ct-512NV | Per pec. | 100 pec |  |
|  | Calculator scientific | Original | Per pec. | 50 pec |  |
|  | Carbon - |  Camel blue/ black Chief | per pkt. |  4 pkt |  |
|  | Card Board paper  | 1/2 inch  | Per pec. | 300 pec |  |
|  | Cello tape 1" | 3 inch  | per roll | 5 .pec |  |
|  | Copy | long / No. 20 | Per pec.  |  1500 pec |  |
|  | Copy  | long / No. 40 |  Per Pec. |  1500 pec |  |
|  | Copy  | Long/ No.60 | per pec. | 1500 pec  |  |
|  | Copy  | Normal | per pec. | 1000 Pcs |  |
|  | Chacklet | Double Cream  | per packet | 100 packet |  |
|  | Chacklet | kachcha aam  | per packet | 100 packet |  |
|  | Comment Slip | Good Quality | pack | 100 |  |
| **D** |  |  |  |  |  |
|  | Diary – Fancy | Aman rbd 288 | per pec. |  300pec |  |
|  | Diary – Fancy | extra Large | per pec. |  300pec |  |
|  | Diary –Fancy | Medium | per pec. |  300pec |  |
|  | Dot-Pen - | Gel-Cello | per pcs | 100 pcs |  |
|  | Dot-Pen | Cello Tecnotip | per pec | 5000 pcs |  |
|  | Dot-Pen - | Cello Max writer  | per pec. | 1000 pec |  |
|  |  Gel-Pen | -Cello- linc executive delux Jel  | per pec. |  300 pec |  |
|  | Pilot Pen |  |  |  |  |
|  | Dot pain | star line  | per pec. | 500 pec  |  |
|  | Double tape  | medium | per pec. | 500 pec  |  |
|  | Double tape | Large | per pec. | 500 pec  |  |
| **E** |  |  |  |  |  |
|  | Envelope  | Nepali Paper A4 size  | Per pec. | 250 pec |  |
|  | Envelope  | Nepali Paper File size | Per pec. |  150 pec |  |
|  | Eraser -  | Not raj small | Per pec. |  60 pec |  |
| **F** |  |  |  |  |  |
|  | Fulles cape | ( white paper) small | Per Jista. | 24 jista  |  |
|  | Febical | Rathi 500 gram | Kg | 150 Kg |  |
|  | File Rack | 3 khana  | pcs | 20 |  |
| **G** |  |  |  |  |  |
|  | Glue stick - | 25 grm | per pec. | 150 pec  |  |
|  | Glue stick  | 35 grm | per pec. | 150 pec  |  |
|  | Graph paper  | A4  | per pec. | 150 pec  |  |
|  | Graph paper  | large size | per pec. |  80 pec |  |
|  | Gum suga -  | 500 ml. | per Bottle |  12 pec |  |
| **H** |  |  |  |  |  |
|  | Hi-Lighter  | 'Staedtler' top star # 364/ G 310…………………. | Per pec. |  24 pec |  |
| **I** |  |  |  |  |  |
|  | Index file - |  No. 556/ Chinese/……….. | Per pec. |  40 pec |  |
|  | Index file -  | plastic coated (Good) | Per pec. |  150 pec |  |
| **L** |  |  |  |  |  |
|  | Ledger register | no.1 | Per pec |  4 pec |  |
|  | Ledger register  | no.2  | Per pec |  6 pec |  |
|  | Ledger register  | no.3  | Per pec |  4 pec |  |
|  | Ledger register  | no.4  | Per pec |  2 pec |  |
| **M** |  |  |  |  |  |
|  | Masking tape -  | newera | Per Roll |  1500pec |  |
|  | Masking tape - |  wenden | Per Roll  |  400 pec |  |
|  | Meta card  | 9\*4 | Per pack. |  4000  |  |
|  | My clear bag -  | Normal Quality/plastic | Per pec. | 150 pec  |  |
|  | My clear Bag  | Best Quality/plastic |  | 500 pcs  |  |
| **N** |  |  |  |  |  |
|  | News print paper |  | Per pec. | 6000 pec  |  |
| **O** |  |  |  |  |  |
|  | OHP Paper |  | Per set |  15 set  |  |
|  | OHP Pen |  | per pcs | 100 |  |
| **P** |  |  |  |  |  |
|  | Pencil cutter - |  Good Quality | Per pec. | 500pec |  |
|  | Erejar | Good Quality | Per pec. | 500pec |  |
|  | Pencil- | Normal | Per pec. | 200 pec  |  |
|  | Pencil- | Best Quality | Per pec. | 350 pec  |  |
|  | Photocopy  | Jk 75 grm A4 size | Per rim |  200 rim |  |
|  | Photocopy | Jk 80 gram A4 size | per rim |  300 rim  |  |
|  | Photocopy Paper | K-7 75 A4 size | per rim |  150 rim  |  |
|  | Photocopy Paper | K-7 80 A4 size | per rim | 150 rim |  |
|  | Paper(Color) | color A4 size/75 grm | rim | 5 rim |  |
|  | Punching machine | Kangaru 800+ | per pec. |  2 pec |  |
|  | Punching machine |  Kangaru Dp 600 | per pec. | 2 pec  |  |
|  | Punching machine  |  | per pec. | 12 pec  |  |
|  | Push pin  |  | Per pkt. | 10 pkt   |  |
|  | Packing tape  | 3" | per pec. |  4 pec |  |
| **R** |  |  |  |  |  |
|  | Register  | No.1  | Per pec. | 500 pec |  |
|  | Register  | No.2 | Per pec. | 500 pec |  |
|  | Register  | No.3 | Per pec. | 500 pec |  |
|  | Register | No.4 | Per pec. | Per pec |  |
|  | Register | No.5 | Per pec | Per pec |  |
|  | Ring file | A4 501 | Per pec. | 500 pec |  |
|  | Ring file  | Narayani 2 ring binder  | Per pec. | 500 pec |  |
|  | Record File |  | pcs | 500 pec |  |
| **S** |  |  |  |  |  |
|  | Scale 15"  | good quality still  | Per pec. | 6 pec |  |
|  | Scale 30"  | good quality still  | Per pec. | 5 pec |  |
|  | Scale 50"  | good quality still  | Per pec. | 3 pec |  |
|  | Scale 15"  | good quality plastic | Per pec. |  12 pec |  |
|  | Scale 30"  | good quality plastic | Per pec. |  6 pec |  |
|  | Scale 50"  | good quality Plastic | Per pec. |  3 pec |  |
|  | Scissor steel medium  | - good quality No. 20 | Per Pec. |  20 pec |  |
|  | Sign pen  |  | per pec. |  100 pec |  |
|  | Sprial pad- | Khusi 185x215 | per pec |  120 pec |  |
|  | Sprial pad-  | Khusi 120x180 | per pec |  150 pec |  |
|  | sprial pad - |  Khusi 212x280 | per pec |  80 pec |  |
|  | Sprial pad-  | Khusi 135x210 | per pec |  60 pec |  |
|  | Stamp pad - |  Supreme  | per pec |  10 pec |  |
|  | Stapler machine -  | Kangaro No 10  | per pec. |  20 pec |  |
|  | Stapler machine | Kangaru HS 45p | per pec |  10 pec |  |
|  | Stapler machine | Large24 mm | per pec |  10 pec |  |
|  | Stapler pin -  | kangaru Original small 24/6 mm | Per Pkt. |  5 pkt |  |
|  | Stapler pin - |  Max 10 Original small 23/ 10mm | Per Pkt. |  8 pkt |  |
|  | Stapler pin -  | kangaru Original 23/8 mm | Per Pkt. |  12 pkt |  |
|  | Stapler pin -  | kangaru Original 23/10 mm | Per Pkt. |  5 pkt |  |
|  | Stapler pin -  | kangaru Original 23/13 mm | Per Pkt. |  6 pkt |  |
|  | Stapler pin -  | kangaru Original 23/15 mm | Per Pkt. |  10 pkt |  |
|  | Stapler pin - |  kangaru Original 23/17 mm | Per Pkt. |  6 pkt |  |
|  | Stapler pin -  | kangaru Original 23/20 mm | Per Pkt. |  6 pkt |  |
|  | Stapler pin - | No10 | Per Pkt. |  8 pkt |  |
|  | Spiral(Pocket note book) | 80 set with coloring  | per pec | 100 pec |  |
|  | Spiral(Pocket note book) | 80 set simple  | per pec | 100 pec |  |
|  | Spiral(Pocket note book) | 40 set simple  | per pec | 100 pec |  |
| **T** |  |  |  |  |  |
|  | Ti-pex pen - | Gangy F301 | Per Pec. |  7 pec |  |
|  | Ti-pex pen - | Retype | Per Pec. |  6 pec |  |

Note: Amount must be put with VAT

**9\_ ljz]if Wofg lbg'kg]{ s'/fx?**

* Dofb gf#L cfPsf, tf]lsPsf dfkb)\* k'/f gePsf, l/tk"j{s gcfPsf, klxn] s'g} sf/)faf^ sfnf] ;'lrdf k/]sf ;]jfk|bfosx?sf] b/efp kqnfO{ :jLs[t ug{ ;lsg] %}g . s'g} klg ;fdfg jf ;]jfsf] b/efp kqnfO{ k')f{ jf cf+lzs ?kdf :jLs[t jf c:jLs[t ug]{ clwsf/ ;+:yfdf lglxt /xg]% .
* h'g kmd{sf] gfdaf^ b/efp kq k]z ul/Psf] % ;f]xL kmd{sf] gfdaf^ lan hf/L ug'{kg]{% / ;f]xL kmd{sf] gfddf a+}s vftf x'g'kg]{% .
* dfly pNn]lvt ;DalGwt sfo{sf] cg'ej ePdf ;f]sf] k|df)f v'Ng] sfuhftsf] k|ltlnkL .

**10\_ k]z ug'kg]{ sfuhftx?**

* h'g kmd{sf] gfdaf^ b/efp kq k]z ul/Psf] % ;f]xL kmd{sf] g]kffn ;/sf/sf] ;Dk")f{ sfg"gL k|fjwfgx? -kmd{ btf{, kmd{ gljs/)f, PAN/VAT btf{ / s/ r'Qmf\_ k|df)fx?sf] k|ltlnkL
1. **k|fyldstf M**
* sd d"Nodf tf]s]sf] u')f:t/sf] ;fdfg jf ;]jf tf]s]sf] ;dodf pknAw u/fpg ;Sg] .
* VAT df ;fdfg jf ;]jf pknAw u/fpg ;Sg] ;]jf k|bfos .
* k"j{ sfo{sf] cg'ej .
* cGo s'g} ckm/ jf ;'ljwf .

**12\_ obL s'g} yk ckm/ jf yk ;'ljwf % eg]M**

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**b/efpkq k]z ug]{**

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