1\_ b/efp kq bftf÷kmd{sf] gfdM=======================================================================================

2\_ b/efp kq bftf÷kmd{sf] &]ufgfM====================================================================================

3\_ b/efp kq bftf÷kmd{sf] Kofg÷Eof^ g+===========================================================================

4\_ b/efp kq bftf÷kmd{sf] k|f]k/fO^/sf] gfd M===================================================================

5\_ b/efp kq bftf÷kmd{sf] ;Dks{ JolQmsf] gfdM=================================================================

6\_ b/efp kq bftf÷kmd{sf]] kmf]g g+===================================================================================

**7\_ ;Dks{ JolQmsf] ;Dks{ ljj/)f**

 JolQmsf] gfd ================================== df]afO{n g+=================================================

 JolQmsf] gfd=================================== df]afO{n g+=================================================

**8\_ cf=a=2080÷081 sf] nfuL vl/b ul/g] a:t' tyf ;]jfsf] cg'dflgt laj/)f**

|  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- |
| **l;=****g+=** | **sfdsf] ljj/)f** | **lj:t[lts/)f**  | **O{sfO** | **cg'dflgt cfjZos kl/df)f -cf=j= 2080÷081\_** | **k|lt OsfO{ d"No -Eof^ ;lxt\_** |
| 1 | Tonner Refile  | Brother with good quality  | pcs | 150 |  |
| 2 | Tonner Refile  | Canon with good quality | pcs | 50 |  |
| 3 | Tonner Refile | HP with good quality  |  | 50 |  |
| 4 | Computer Services | Desktop | set | 10 |  |
| 5 | Laptop Services  |   | set | 30 |  |
| 6 | Antivirus | good quality  | 1 user | 30 |  |
| 7 | Antivirus |  Internet Security | 3 User | 10 |  |
| 8 | Antivirus | Total Security  | 1 user | 5 |  |
| 9 | Antivirus | Total Security  | 3user | 32 |  |
| 10 | Pendrive | 8gb/Normal | set | 10 |  |
| 11 | Pendrive | 16 gb/Normal | set | 10 |  |
| 12 | Pendrive | 32 gb/Normal | pcs | 5 |  |
| 13 | Pendrive | 32 gb/OTG | pcs | 5 |  |
| 14 | Pendrive | 16 gb/OTG | pcs | 5 |  |
| 15 | Drum | Canon | set | 5 |  |
|  16 | Drum  | hp | set | 15 |  |
| 17 | Drum  |  Brother | set | 20 |  |
| 18 | UPS | 650VA, | set | 2 |  |
| 19 | UPS |  700 VA | set | 2 |  |
| 20 | UPS | , 750 VA | set | 2 |  |
| 21 | Printer and Photocopy Services  |   | set | 15 |  |
| 22 | Cleaning blade Brother  |   | set | 15 |  |
| 23 | Cartridge | Brother | pcs | 15 |  |
| 24 | Cartridge | HP | pcs | 5 |  |
| 25 | Cartridge | Canon | pcs | 5 |  |
| 26 | Mouse | Normal | pcs | 15 |  |
| 27 | Mouse | Wireless | pcs | 15 |  |
| 28 | Network Cable | Cat-5 | Metter | 100 |  |
| 29 | Network Cable | Cat-6 | Metter | 100 |  |
| 30 | Face Plate | Normal | Pcs | 10 |  |
| 31 | Telephone Wire | Normal | Metter | 50 |  |
| 32 | Telephone Set | Normal | Pcs | 5 |  |
| 33 | Telephone Set | Good | Pcs | 5 |  |
| 34 | Multi Plack | 5 in one  | pcs | 10 |  |
| 35 | Multi Plack | 3 port  | pcs | 20 |  |
| 36 | Network Switch | 8 Port | pcs | 5 |  |
| 37 | Network Switch | 16 Port | pcs | 2 |  |
| 38 | Camera SD Card | 16 gb | pcs | 10 |  |
| 39 | Power Cable  | Good | pcs | 10 |  |
| 40 | Laptop Charger | Original | pcs | 5 |  |
| 41 | Laptop Battari | Original | pcs | 5 |  |

**9\_ ljz]if Wofg lbg'kg]{ s'/fx?**

* Dofb gf#L cfPsf, tf]lsPsf dfkb)\* k'/f gePsf, l/tk"j{s gcfPsf, klxn] s'g} sf/)faf^ sfnf] ;'lrdf k/]sf ;]jfk|bfosx?sf] b/efp kqnfO{ :jLs[t ug{ ;lsg] %}g . s'g} klg ;fdfg jf ;]jfsf] b/efp kqnfO{ k')f{ jf cf+lzs ?kdf :jLs[t jf c:jLs[t ug]{ clwsf/ ;+:yfdf lglxt /xg]% .
* h'g kmd{sf] gfdaf^ b/efp kq k]z ul/Psf] % ;f]xL kmd{sf] gfdaf^ lan hf/L ug'{kg]{% / ;f]xL kmd{sf] gfddf a+}s vftf x'g'kg]{% .
* dfly pNn]lvt ;DalGwt sfo{sf] cg'ej ePdf ;f]sf] k|df)f v'Ng] sfuhftsf] k|ltlnkL .

**10\_ k]z ug'kg]{ sfuhftx?**

* h'g kmd{sf] gfdaf^ b/efp kq k]z ul/Psf] % ;f]xL kmd{sf] g]kffn ;/sf/sf] ;Dk")f{ sfg"gL k|fjwfgx? -kmd{ btf{, kmd{ gljs/)f, PAN/VAT btf{ / s/ r'Qmf\_ k|df)fx?sf] k|ltlnkL

**11\_ k|fyldstf M**

* sd d"Nodf tf]s]sf] u')f:t/sf] ;fdfg jf ;]jf tf]s]sf] ;dodf pknAw u/fpg ;Sg] .
* VAT df ;fdfg jf ;]jf pknAw u/fpg ;Sg] ;]jf k|bfos .
* k"j{ sfo{sf] cg'ej .
* cGo s'g} ckm/ jf ;'ljwf .

**12\_ obL s'g} yk ckm/ jf yk ;'ljwf % eg]M**

===================================================================================================================================

**b/efpkq k]z ug]{**

==================================== -x:tfIf/\_

gfd y/M

kbM

;Dks{ g+=

ldltM

%fkM

-gf]^M k|To]s kfgfdf clgjfo{ x:tfIf/ / %fk x'g'kg]{ .\_